

Union Elementary School Parent Involvement Plan

In an ongoing effort to increase communication and parent involvement, we plan to initiate the following strategies:

1. Union Elementary will have an annual meeting to review the Parent Involvement Plan and the School-Student-Parent Compact. Parents from the community will be included in the meeting.
2. Union Elementary, in conjunction with parents, will plan and implement parent involvement activities such as PTO programs, family nights, field trips, music programs, field day, etc.
3. Union Elementary will maintain a school website (<https://sites.google.com/a/usevs.org/union-elementary/>) which will include a school calendar with parent involvement opportunities and resources to help parents work with their children. It will also be linked to the district website (<http://www.usevs.org>) where district policies and events can be found. We will continue to communicate with parents through the handbook, newsletters, e-mails, notes, and phone calls.
4. Union Elementary will hold an annual Open House before school starts each year. The Open House will be used to give information about the Title 1 program and parents' rights, meet teachers, visit classrooms, and take care of other school-related paperwork. Additional meetings will be held throughout the year.
5. Union Elementary will hold one scheduled Parent-Teacher Conference in the fall each year. Flexible scheduling will be utilized for conferences to give all parents and family members an opportunity to attend. Conferences will be used to discuss student progress, standardized test data, attendance, grades, IEP goals, etc. Additional parent-teacher conferences throughout the year will be convened at the request of either parents or the teacher.
6. Union Elementary will use our district translator and/or our district ELL tutor to communicate with non-English speaking parents and provide documents in their native language.
7. Union Elementary, in conjunction with the other schools in the district, will hold an annual Title 1 Family Reading night with activities and speakers pertaining to the importance of reading. We will also include information on the Title 1 program, requirements and parental rights. We will give away books for home libraries and other appropriate materials.
8. Union Elementary will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, public preschool, Open Door, and other community programs.
9. Union Elementary will provide each parent a timely notice when their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.
10. If any parents find our Parent Involvement plan unsatisfactory, they may submit their comments to the school principal.